Microcredential - New - NonCredit - v25.26

Fillable form for use in preparing for submitting proposal through curriculum approval process. All proposals must be submitted through [Curriculum](#) for approval.

Contact Person
(Type in name, email and phone)

Department/Major Academic Unit
(Select department owner of the new Noncredit Microcredential being requested. If interdisciplinary, select the unit that will be responsible for the administration of the program. If the departmental owner is a non-academic entity (such as K-State Libraries or Research and Extension) be sure to select the entity designated "DEPT" in the dropdown. If your unit does not appear in the drop-down, please email microcred@ksu.edu for assistance.)

Type of Program: ☐ **Program**   ☐ **Shared Core**
(Always select "program")

Title of Microcredential
*Use format: Title (Noncredit Microcredential) ******Example Grant Writing (Noncredit Microcredential)*

Additional units proposing microcredential
(If additional units other than the one selected in "Department" field are proposing the microcredential, then list them here)

Modality   ☐ **In-person** ☐ **Online**   ☐ **Hybrid**

Anticipated Start Date

Does this microcredential lead to licensure or certification?   ☐ **Yes**   ☐ **No**

[Empty text box]

If yes, please explain

[Empty text box]

Student Learning Outcomes

Summarize Impact on Other Units
- Explain effects this new microcredential may have on existing programs or enrollments
- For courses listed in the microcredential, contact all affected units
- Failure to contact all impacted units and include responses can cause delay
- Include responses (or lack of response) in box below or attach copies

[Empty text box]

Impact Statement
(Summarize impact on other affected units. Statement should include the date when the head of a unit was contacted, and the response or lack of.)

Assessment of Student Learning Statement
(All microcredentials require assessment)

Microcredential Description

Market research analysis demonstrating need for the microcredential
(Especially how this will appeal to learners and employers)

Attachments?

☐ **Microcredential Intake Form**

This is a REQUIRED attachment and can be found at https://microcredentials.k-state.edu/faculty-and-staff-resources/